

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING
High School Board Room
March 14, 2016
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF FEBRUARY 22, 2016

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Building Report*

Southern Lehigh Middle School.....Dr. Edward Donahue

B. *Student Trip Requests*

The Administration recommends approval of the following student trip requests: (V, B)

***Southern Lehigh High School Technology Student Association* to attend the Pennsylvania Technology Student Association State Conference, April 13 to 16, 2016 at Seven Springs Mountain Resort, Champion, PA.**

***Southern Lehigh High School Swim Team* to participate in the 2015-2016 PIAA Girls and Boys Swimming and Diving Championships, March 17-19, 2016 at Bucknell University, Lewisburg, PA.**

C. *Dissertation Survey*

The Administration recommends approval of the following research proposal request:

Mr. James Feuerstein, a Doctoral candidate at Marywood University to conduct a research project with gifted students in grades six, seven and eight. The study is entitled *Predicting Underachievement in Middle School Gifted Students Utilizing the School Attitude Assessment Survey-Revised*. Participation is voluntary.

- D. *Settlement Agreement*
The Administration recommends approval of the Settlement Agreement and Release for Student #031601.
- E. *Maxim Healthcare Services Agreement*
The Administration recommends approval of the Maxim Healthcare School Staffing Agreement (*pending Solicitor's review*) for nursing services for Student #031602. (V, E)
- F. *CLIU #21 Special Education Services Agreement 2015-2016*
The Administration recommends approval of the Carbon Lehigh Intermediate Unit #21 Special Education Services Agreement for the 2016-2017 school year. (V, F)
- G. *STEM/STEAM Summer Camps*
The Administration recommends approval of six 1-week long STEM and STEAM Summer Camps for Southern Lehigh School District students, grades 4 through 9, during the weeks of June 27 through July 1, 2016 and July 11 through 15, 2016.
- H. *Chinese Language Summer Camp*
The Administration recommends approval of a summer Chinese language/culture camp for Southern Lehigh School District students entering grades 2 and 3, from June 20 through 24, 2016.
- VI. BUSINESS AND FINANCE
- A. *Accounts Payable*
 *The Administration recommends approval of the bills to be paid list as of March 14, 2016. (VI, A)
- B. *Treasurer's Report and Investment Report for the month of December*
 *The Administration recommends approval of the Treasurer's Report and Investment Report for the month of December, 2015. (VI, B)
- VII. SUPPORT SERVICES
- A. *Middle School Asphalt and Concrete Project*
The Administration recommends award of the Middle School Asphalt and Concrete project to Semmel Excavating, Inc., 5000 Springside Court, Allentown, PA 18104 in the amount of \$99,870. The project includes replacement of concrete around the main entrance and asphalt in the parent drop off loop. The project is scheduled during the summer of 2016.
- B. *New Hopewell Elementary School Furniture Discussion*
The Administration is prepared to discuss the furniture fit-out costs for the new Hopewell Elementary School as presented during the February 22, 2016 Facilities Committee Report. A budget needs to be approved in March to ensure summer delivery of furniture for the start of the 2016-2017 school year.

VIII. PERSONNEL

A. *Certificated Staff*1. *Resignation*

*The Administration recommends accepting the resignation of Thomas Seidenberger, Joseph P. Liberati Elementary School teacher effective February 20, 2016. Mr. Seidenberger will be held until a replacement is found or for up to 60 days (April 20, 2016).

2. *Substitute Teacher*

*The Administration recommends approval of the following substitute teacher for the 2015-2016 school year:

Nancy Becker Program Specialist ESL, English 7-12, K-6 Mental
Physical Health

3. *Appointment*

The Administration recommends the appointment of the following certificated staff: (VIII, A-3)

Matthew Hummel, Health and Physical Education Teacher, Southern Lehigh High School, at Bachelor's Step 14, an annual salary of \$47,807 (pro-rated), effective March 15, 2016. Mr. Hummel is currently a long-term substitute and will fill the position of *Wayne Langsdorf*.

Jacqueline Carlsen (Meder), ESL Teacher, Southern Lehigh High School, at Step 12, an annual salary of \$48,633 (pro-rated), effective April 11, 2016. Mrs. Carlsen (Meder) will fill the position due to the retirement of *Nancy Becker*.

B. *Noncertificated Staff*1. *Unpaid Leave*

*The Administration recommends approval of the unpaid leave of the following staff:

Margaret Chiarella, Tech Facilitator, Liberty Bell Elementary School, February 19, 2016

Alice Palmieri, Instructional Assistant, Liberty Bell Elementary School, April 20-22 and 25, 2016

Rita Peay, Cafeteria Worker, Southern Lehigh Middle School, April 18-22, 2016

Irene Tyson, Instructional Assistant, Joseph P. Liberati Intermediate School, March 24, 2016 (6.5 hours)

2. *Intermittent FMLA Leave*

*The Administration recommends Intermittent FMLA Leave of Jana Brown, Instructional Assistant, Southern Lehigh High School, effective March 8, 2016 through March 7, 2017, for up to a total of 12 weeks.

3. *Resignations*

*The Administration recommends accepting the resignations of the following staff:

Pamela Kiriposki, Part-time Cafeteria Worker, Liberty Bell Elementary School, effective March 4, 2016

David Miller, Custodian, Southern Lehigh High School, effective March 11, 2016

4. *Appointments*

*The Administration recommends approval of the following staff:

Elizabeth Muller, Instructional Assistant, Joseph P. Liberati Intermediate School, an hourly rate of \$18.26, effective March 15, 2016. Ms. Muller will fill the position due to the resignation of *Laura Giordo*.

Andrew Shorb, Custodian, an hourly rate of \$20.24, effective March 15, 2016. Mr. Shorb will fill the position due to the promotion of *Arthur Werner*.

5. *Substitute*

*The Administration recommends approval of the following substitute for the 2015-2016 school year:

Lillian Castillo-Torres, Substitute Instructional Assistant, an hourly rate of \$16.01

C. *Extra-Compensatory Positions*

1. *STEM/STEAM Summer Camp Staff*

*The Administration recommends approval of the following STEM/STEAM Summer Camp Staff, an hourly rate of \$43.44 for the 2015-2016 school year:

John McDonald

Kari Bennett

Robert Gaugler

Lynn Yocum

Brad Siesko

2. *Chinese Summer Camp Instructor*

*The Administration recommends approval of Tara Walter, instructor for the Chinese Summer Camp, an hourly rate of \$43.44 for the 2015-2016 school year.

3. *Mentor*

*The Administration recommends approval of Charise Trilling, mentor for *Jacqueline Carlsen (Meder)*, ESL Teacher, Southern Lehigh High School, a stipend of \$700, effective April 11, 2016 through April 11, 2017.

4. *Rescind Appointment*

*The Administration recommends rescinding the appointment of Herbert Clarke, Assistant Boys Lacrosse coach. Mr. Clark was appointed at the February 8, 2016 school board meeting.

5. *Coaching Staff*

*The Administration recommends approval of the following coaches for the 2015-2016 school year:

<u>Brian Duffy</u>	Asst. Boys Lacrosse	\$3763
<u>Chelsea Rivenbark</u>	Track (Spring)	\$2369**
<u>Frank Rochon</u>	Track (Spring)	\$2369**

***Shared position and stipend*

6. *Volunteer Coaches*

*The Administration recommends approval of the following volunteer coaches for the 2015-2016 school year:

<u>Herbert Clarke</u>	Boys Lacrosse
<u>Eric Stemple</u>	Boys Lacrosse

IX. REPORTS

A. Committee ReportsLCCC

The minutes of the Lehigh Carbon Community College Board of Trustees meeting of February 4, 2016 and President's Desk Newsletter are attached.

X. OLD BUSINESS

A. Second and Final Reading of Revised Policies

The Administration recommends a second and final reading of the following revised policy: (X, A)

#111 Programs: *Lesson Plans*B. Proposal for All Day Intervention Kindergarten Pilot

The Administration recommends approval of a pilot all-day intervention kindergarten program for the 2016-17 school year.

- **Option #1- 1/2 day additional class at Hopewell Elementary to serve 12-15 students at a cost of \$60,445.00 (.5 teacher plus one 4-hour Instructional Assistant salaries)**
- **Option #2- 1/2 day additional class at Hopewell Elementary and one additional class at Liberty bell elementary to serve 24-30 students at a cost of \$166,200 (1.5 teachers plus two 4-hour Instructional Assistants salaries).**

XI. NEW BUSINESS

A. Southern Lehigh Boys Lacrosse Booster Club Bylaws

The Administration recommends approval of the bylaws for the Southern Lehigh High School Boys Lacrosse Booster Club. (XI, A)

B. Southern Lehigh Girls Lacrosse Booster Club Bylaws

The Administration recommends approval of the bylaws for the Southern Lehigh Girls Lacrosse Booster Club. (XI, B)

C. Completion of School Year

The Administration recommends approval of the request for student #031603 to complete the 2015-2016 school year in accordance with provisions of Policy #200.

D. Nominee for CLIU Board of Directors

The Board must nominate a representative to be placed on the 2016 Ballot for the Carbon Lehigh Intermediate Unit #21 Board of Directors for the term July 1, 2016 through June 30, 2019. Mrs. Kathleen Parsons is the current Board member serving in this position.

E. LCCC Trustee Appointment

The Board must appoint a trustee to the Lehigh Carbon Community College Board of Trustees to represent the district for the term July 1, 2016 through June 30, 2022. Mr. Kenneth Mohr, Jr. is the current trustee and wishes to be reappointed.

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT